

## **Competitive tender for SAM deployment and servicing in the LIFE+ project SAMBAH (LIFE08 NAT/S/000261).**

### **1. Short description of the SAMBAH project**

KOLMÅRDEN is the coordinator for the LIFE+ project SAMBAH (Static Acoustic Monitoring of the Baltic Sea Harbour Porpoise).

The SAMBAH project will run from 1<sup>st</sup> of January 2010 until 31<sup>st</sup> of December 2014. The project includes Finland, Poland and Denmark as full partners ("associated beneficiaries"), whereas the waters of the three Baltic States will be covered by subcontractors to KOLMÅRDEN. For more detailed information on the project, please refer to the attached Part B and C of the application to the EU, Exhibit 1. Scientists in Germany will cooperate with SAMBAH to some extent and with their own funding.

The main objective of the SAMBAH project is to produce an estimate of the total abundance of harbour porpoises in the Baltic, describe their distribution and to reveal what habitat factors may affect this distribution. The main bulk of the data will be registrations of porpoise sonar activity by the approximately 300 SAM devices (acoustic porpoise detectors). These devices will be deployed in a random-fixed matrix in water depths between 5 and 80m. Approximately once every three months they will be hauled for the batteries to be changed and data to be uploaded. Data collection will be carried out for two full years, from January 2011 until December 2012. Subcontracted scientists in the Baltic States will be responsible for the SAM units in Estonian, Latvian and Lithuanian waters. They will deploy the SAM units in Jan 2011 and then visit the SAM units once every 3 months for two full years, to upload the data and change the batteries. The data files will be continuously transferred via internet to a central ftp-server provided by KOLMÅRDEN. The data will be analyzed in parallel with the data collection, using custom made analysis software. The abundance estimate will then be calculated by a state-of-the-art population statistics sub-contractor. In addition, the Danish team will collect auxiliary data by providing a smaller number of porpoises with satellite and acoustic recording tags in order to record movements and sonar activity.

In the Baltic States (Estonia, Latvia and Lithuania), there are no project partners (associated beneficiaries), and the data collection with the SAM devices will therefore be outsourced to subcontractors.

**KOLMÅRDEN hereby requests tenders for the deployment and servicing of SAM devices in the Baltic States national waters, with reference to the attached Part B and C of the LIFE+ application (Exhibit 1) and to the Life+ Common provisions (Exhibit 2), in order to enter into a contract with a subcontractor.**

## 2. The tender in short

### The bidder must:

- Deploy and service all SAM units in the EEZ of the state or states that the bid includes, as described in action C.1 in the attached Part B and C of the LIFE + application (Exhibit 1), and at the positions given in Exhibit 3.
- Purchase the SAM devices required for the task. A competitive tender for SAM devices is carried out by the coordinating beneficiary of the project. The selected subcontractor will be invoiced by for the SAM devices that will be used in its own country.
- Arrange and carry out all practical issues concerning the deployment and servicing of SAMs, such as hiring personnel, renting boats and buying anchoring, field computers for downloading data, batteries, extra memory cards etc.
- Acquire all necessary permits required to deploy SAMs in the EEZ of the state or states that the bid includes, at the positions given in Exhibit 3.
- Download all collected SAM data to the project ftp server, continuously every three months as uploaded from the SAM devices.
- Carry out public information meetings in the state that the bid includes, according to action D.3 in the attached LIFE + application (Exhibit 1; see also Table 1).
- Arrange all practical issues concerning these public information meetings, such as meeting rooms, advertising, etc. Alternatively, the subcontractor can inform about SAMBAH at e.g. annual meetings of relevant organisations.
- Produce press releases, maintain press contacts etc.
- Participate in project meetings etc on equal terms as a full partner.
- Report to the project administrator through national activity reports.
- Synchronize invoices according to the payment scheme that will be negotiated between KOLMÅRDEN and the bidder.
- Finalise the draft national monitoring protocols for the Baltic States according to Action E.1 in the LIFE+ application (Exhibit 1).
- Keep the project administrator updated on the national activities through the national project monitoring protocols. Keep the deadlines in the national monitoring protocols.

The total budget for Estonia, Latvia and Lithuania must not exceed 605 650 EUR. The total sum must cover all costs, i.e. personnel, travel and subsistence, ship costs, equipment, consumables and VAT. The number of SAM positions and information meetings, as well as estimated total costs per state are shown in Table 1.

*Table 1. Number of SAM positions and information meetings, as well as estimated total costs per state. Although the sum per state is not definite, the total cost for all Baltic States cannot be exceeded. All sums include VAT.*

Country	SAM positions	Information meetings	Total budget
Estonia	40	5	299 100
Latvia	34	3	225 700
Lithuania	9	1	80 850
Total	83	9	605 650

## Requirements on the bidder and the bid

Note that KOLMÅRDEN reserves the right, when evaluating received bids, not to consider such bids which do not fulfil **must requirements** in this tender.

### 3.1 Competence of the bidder

- The bidder **must** be able to follow project meetings and write reports in English, as this is the language used in the project.
- The bidder **must** have extensive experience from field work at sea.
- The bidder **must** have extensive experience in nature conservation projects.

### 3.2 General requirements

- The bidder **must** fulfil national legal requirements regarding institution registration, tax and other obligations.
- Bidders **must** enclose a correctly filled out form equivalent to the Swedish Tax Agency "Request for information in connection with public procurement". The form shall be filled out by the national tax agency. The certificate shall be no more than one month old from the deadline for submission of tenders.
- Bidder **will be excluded** from the evaluation if KOLMÅRDEN finds out that the bidder, according to final judgment is sentenced for a crime according to national law, e.g. being associated with organized crime, corruption, fraud or money laundry.
- Bidder **will be excluded** from the evaluation if KOLMÅRDEN finds out that the bidder or a representative of the bidder has been found guilty of serious malpractice in his/her occupation
- The bidder **must not** be declared bankrupt or into liquidation, be under economic control, subject to agreement with creditors, having temporarily suspended payments or being subject to a ban on business operations.
- The bidder **must not** be subject to a petition in bankruptcy, for economic control, agreement with creditors or similar conditions.

**Before a bid can be accepted** KOLMÅRDEN may make enquiries making sure that the bidder is:

- Recorded in national limited company, trade or non-governmental organisation registers.
- Recorded for VAT accounting (if applicable), and for payment of national and regional taxes and social levies.
- Free from debts concerning national taxes and social levies.

A bid **will be rejected** if the bidder **is not** legally registered in a limited company, trade or NGO register, or registered for tax accounting, preliminary national tax and social levies.

KOLMÅRDEN may ask for supplementary information concerning the conditions mentioned above.

### 3.3 Specific requirements on the bid

- The bid **must** be submitted written in English.
- The bidder **must** supply information about its organization, contact person/-s, and its main operations.
- The bid **must** include a CV of the bidder and of the person/-s who will carry out the task, including experience from field work at sea and nature conservation projects.
- The bid **must** include a short presentation of how the task is intended to be carried out. Especially important is to demonstrate how SAM servicing will be carried out.

On request, the bidder **must** provide Kolmården with a budget specifying budget posts in the following budget categories; personnel, travel and subsistence, external assistance (e.g. boat rentals), equipment (e.g. SAM devices and anchoring), consumables (e.g. batteries, fuel), other costs.

### 3.4 Other

- The bidder **must** provide a completed and signed declaration on oath
- The bidder is encouraged to contact the project coordinator at KOLMÅRDEN for any questions on this call for tenders.

## 4. The deadline for bids

The bid must be received by KOLMÅRDEN no later than May 17, 2010.

## 5. Address

The bid should be sent or delivered, in a closed envelope or digitally in pdf format, to:

**Kolmårdens Djurpark AB  
S-618 92 KOLMÅRDEN  
Sweden**

or

**mats.amundin@kolmarden.com**

and be marked:

**Bid LIFE08 NAT /S/000261: SAMBAH**

## 6. Commercial conditions

### 6.1 Price

- The price **must** include all costs associated with the deployment and servicing of SAMs, including boat costs, anchoring and the SAM devices themselves, and all associated

costs, such as travel to project meetings and arrangement of public information meetings.

- The price **must** be given in Euro, including VAT.
- The price **must** be fixed without index-tied adjustments.

### **7. Opening of bids**

KOLMÅRDEN reserves the right to free evaluation and the right to decline all bids.

### **8. Evaluation criteria for the bid**

When the bids are evaluated, the following factors will be taken into consideration (not in ranking order):

- Presentation of how the tasks will be carried out.
- Price (cannot exceed total sum for all Baltic States).
- Competence of the bidder.

### **9. Exhibits**

1. Part B and C of the application of the SAMBAH project.
2. LIFE Common Provisions.
3. List of SAM device positions.